



THANTHAI HANS ROEVER COLLEGE (Autonomous)

(Nationally Accredited by NAAC ★ Affiliated to Bharathidasan University)

ELAMBALUR, PERAMBALUR-621 220



Examination System

Thanthai Hans Roever College has been conferred with autonomous status since the academic year 2016-17 onwards. The current system of evaluation is based on Choice Based Credit System (**CBCS**) to match the changing trends in curricular innovations and teaching–learning methodologies. The evaluation pattern designed is to test the students’ textual comprehension and practical application of knowledge gained in various areas of their chosen subjects.

EVALUATION PROCESS

Under the new innovative examination system, the performance of a student is evaluated in terms of percentage of marks with a provision for conversion to grade points.

Two components of evaluation are (i) **formative** i.e., Continuous Internal Assessment (**CIA**) and (ii) **summative** i.e. End Semester Examinations (**ESE**)

(i)**Continuous Internal Assessment (CIA)**: Evaluation of each course shall be done by continuous internal assessment by the Course Teacher concerned. The components of CIA are:

For UG/PG/M.Phil

Theory: Best 2 tests out of 3 – 10 Marks (Retest for genuine absentees)
(25 marks) Group Discussion/Seminar – 5 Marks
Assignments – 5 Marks
Attendance – 5 Marks

Practical : Continuous Performance – 20 Marks
(40 marks) Model practical – 10 Marks
Record – 5 Marks
Attendance -5 Marks

For M.Phil: Two tests (2 x 10 mark) - 20 Marks
(40 marks) Assignment - 10 Marks
Seminar – 10 marks

(ii) **End Semester Examinations:** There shall be examinations at the end of each semester, for odd semesters in October/November; for even semesters in April/May. A candidate who does not pass the examination in any course(s) shall be permitted to appear in such failed course(s) in the subsequent examinations to be held in October/November or April/May. CIA and ESE marks secured are consolidated at the end of the semester.

(iii) **Question Paper Pattern**

For UG/PG:

Part-A – Short Answer type (2 questions from each unit)

10 Questions (No Choice) --- (10 x 2 = 20 marks)

Part- B - Paragraph answer type

5 Questions (Internal choice of **Either or** - one set of questions from each unit)..... (5 x 5 = 25 marks)

Part-C – Essay type (3 x 10 = 30 marks)

3 Questions (Internal Choice and one set of questions from each unit)

Project (PG) : Maximum marks:100

(I Review – 10 marks; II Review – 10 marks; evaluation of project -60 marks; viva voce – 20marks)

For M.Phil: Written Examination

5 Questions(5 x 12 = 60 marks)

Essay type questions with internal choice

(Questions in **Either or** model, choosing two questions from each unit)

(iv) **Passing minimum:**

For UG, PG & M.Phil

	<u>CIA Examination</u>	<u>Semester Examination</u>
Theory	40% out of 25 marks (i.e. 10 marks)	40% out of 75 marks (i.e. 30 marks)
Practical	40% out of 40 marks (i.e. 16 marks)	40% out of 60 marks (i.e. 24 marks)

Note:

- In the case of PG & M.Phil programs, candidate shall be declared to have passed in each course if he/she secures not less than 40% marks in the Semester Examinations and 40% marks in the CIA and not less than 50% in the aggregate including CIA and Semester Examinations marks.

- Candidates who have secured the pass marks in the Semester Examination and in the CIA, but failed to secure the aggregate minimum pass mark (SE + CIA) are allowed to secure aggregate minimum pass mark only by appearing for Semester end examination.
- Candidates who have failed in the Internal Assessment are permitted to appear for their Internal Assessment marks in the subsequent semesters (2 chances will be given) by writing the CIA tests and assignment.
- A candidate shall be declared to have passed in the Project work if he/she gets not less than 40% in each of the Project Report and Viva voce but not less than 50% in the aggregate of both the marks for Project evaluation and Viva voce.

(v) **Revaluation/Retotalling/Transparency**

There is a provision for re-valuation, re-totalling and transparency (Xerox) of answer scripts for UG, PG and M.Phil programmes. Candidates can apply for revaluation in the current session for any number of courses (papers) whether passed or failed in that course(s)/paper(s). There is no restriction as to the number of courses applying for re-valuation/retotalling/transparency (Xerox) of answer scripts. Out-gone students and those under re-do case and malpractice category are not eligible for revaluation.

(vi) **Improvement of Marks:**

In the case of UG, PG and M.Phil students, those who have secured pass mark in CIA, External Examination and aggregate are permitted to improve, their external examination marks only, in the immediate subsequent semester examination, provided the student is without arrear till that semester.

(vii) **Instant/Supplementary Examination:** Final Year UG/PG students with arrear in one or two papers (from First to Final semester) will be permitted to write the Instant Examination for the paper(s). However, the redo and malpractice cases, if any, are not eligible to appear for the Instant Examination.

(viii) **Attendance Rules:**

Students must have 75% of attendance in each semester to appear for the examination. Students who have attendance between 65% and 74% shall apply for condonation in the prescribed form with the prescribed fee. Students who have attendance between 50% and 64% shall apply for condonation in prescribed form with prescribed fee along with the Medical Certificate. Students who have attendance below 50% are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the programme.

(ix) **Disciplinary Action on Malpractice in the Examination:**

1. The students should not indulge in any form of malpractice during CIA tests and Semester examinations.
2. The students will be disqualified from the examination, if he/she writes examination with Mobile phone and keeping the same with or without knowledge of the invigilator.
3. The following punishments will be given to the students, when they indulge in malpractice in CIA tests and Semester examinations.
 - a. Possession of notes, books, bits of any incriminating material but not attempted to copy: The particular examination paper will be cancelled.
 - b. Attempting to copy from the material in possession and accepting the malpractice:
The particular paper and subsequent papers will be cancelled.
 - c. If a candidate repeats the malpractice in the following semesters also, all the written examination of the particular semester will be cancelled.
 - d. For any other type of malpractice, the punishments will be decided by Examination Disciplinary Committee.

(x) **Grievance Redressal Committee:** The College has a Grievance Redressal Committee for each course in each department with the Course Teacher and the HOD as the members. This Committee shall solve all grievances relating to the students' Continuous Internal Assessment marks.

(xi) **Uniform Span Period:**

- (a) The Candidates who were admitted on or after 2018-19 onwards be allowed to complete the UG/PG Programmes within two years from the completion of programme.
- (b) In exceptional circumstance a further extension of one more year may be granted. The exceptional circumstances be spelt out clearly by the relevant statutory body of the college.
- (c) During the extended period the student shall be considered as a private candidate and also not be eligible for ranking.
Since the Uniform Span Period has been implemented from the academic year 2018-19, the time limit is extended to complete the courses within a maximum of five years i.e. 30.06.2023 for the students those who were admitted before 2018-2019 academic year which includes Redo/Readmission.