

THANTHAI HANS ROEVER COLLEGE

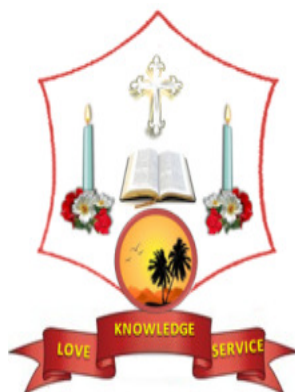
(Autonomous)

(Affiliated to Bharathidasan University, Nationally accredited by NAAC)

Perambalur – 621 220, Tamil Nadu , India

Part-II - ENGLISH

(for Hotel Management)



CHOICE BASED CREDIT SYSTEM SYLLABUS

SEMESTER PATTERN

PG & RESEARCH DEPARTMENT OF ENGLISH

(For the candidates to be admitted from the academic year 2018-2019 onwards)

**THANTHAI HANS ROEVER COLLEGE (AUTONOMOUS),
PERAMBALUR - 621 220.**

B.Sc., Hotel Management

(For candidates admitted from the academic year 2018-2019 onwards)

Sem	Sub. Code	Course	Ins. Hrs	Credit	Exam Hours	Marks		Total
						Int	Ext	
I	18UHME1	Communicative English -I	6	3	3	25	75	100
II	18UHME2	Communicative English –II	6	3	3	25	75	100
III	18UHME3	Communicative English –III	6	3	3	25	75	100
IV	18UHME4	Communicative English -IV	6	3	3	25	75	100
Total			24	12				400

I-B.Sc., Hotel Management

English Course: I – COMMUNICATIVE ENGLISH I

Semester : I
Credit : 3
Hours : 6

Code: **18UHME1**
Internal Marks: 25
External Marks: 75

OBJECTIVES :

1. To enable the students to understand and to communicate in English – Functional and situational.
2. To enable the students to understand the grammatical patterns and usage – in written and spoken contexts.
3. To familiarize the students with spoken forms needed specially in connection with Hotel Management Studies.

Unit I BASICS OF ENGLISH

Parts of Speech – proper use of tense forms – subject verb agreement – the definite and indefinite articles – proper use of prepositions – conjunctions.

Unit II SENTENCE FORMATION :

Basic sentence patterns – different kinds of transformations of sentences. a) Simple,

Compound & Complex sentences b) Active & Passive Voices
c) Degrees of Comparison d) Affirmative, Negative, Interrogative etc.
e) Reported Speech

Unit III

Expressive Skills-Proper use of idiomatic expressions
Proper use of Phrasal verbs

Unit IV

Comprehension-Answering the advertisement / Interpreting the chart
Hints developing-Precis writing

Unit V

Letter writing (Kinds of letters relating to business and hotel composition) Guided
Composition-Expanding the proverb-Report Writing

Reference Books :

1. Form and Function, by V.Sasikumar, V.Syamala, Emerald, Chennai.
2. Leech, G., A Communicative Grammar of English, E.L.B.S.
3. Swan, M., Practical English Usage, E.L.B.S.
4. English for competitive exam by R.P.Bhatnagar, MacMillan India Ltd., Chennai
5. Developing Communicating Skills, by Krishna Mohan, MacMillan, Chennai.
6. English Grammar in Use, Raymond Marphy
7. Basic Grammar, Eastwood and Making, OUP, Oxford, 1982.

I -B.Sc., Hotel Management

English Language Course: II – COMMUNICATIVE ENGLISH II

Semester : II
Credit : 3
Hours : 6

Code: 18UHME2
Internal Marks: 25
External Marks: 75

COURSE OBJECTIVES :

1. To enable the students to understand the manner of communication in English proper pronunciation
2. To enable to students to understand the proper intonation and accentuation while speaking.
3. To enable the students to learn the verbal etiquette in hotel management

Unit I

Introduction to Phonetics- Stress-Intonation
Homophones (word groups, speech rhythm)

Unit II

Dialogue writing
Formation of Questions (using WH, How type questions) and answers
(agreement / disagreement) Question
Tags

Unit III

Verbal response to Situations
Verbal etiquette / Face to Face and telephonic conversation with clients

Unit IV

Unraveling the captions in journals-Word pictures
Error Identification and correction

Unit V

Description : location, thing, hotel reservation food, place of picnic and sight seeing –
preparing speech.

Reference Books :

1. English Course, Linguaphone Institute, London 1970.
2. Impact, Penguin to Functional English, Peter Watey Jones, Penguin
3. Middlesex, 1983. Collins Cobuild English Language Dictionary, ed., Gwyneth Fox, Rosamund Moon & Penny Stock.

II -B.Sc., Hotel Management

English Language Course: II – COMMUNICATIVE ENGLISH III

Semester : III
Credit : 3
Hours : 6

Code: 18UHME3
Internal Marks: 25
External Marks: 75

UNIT I Modes of Expressions

Affirmative
Negative
Interrogative
Exclamatory

UNIT II

Thought fillers
Understanding and defining the usage of a, an, the, few, some. Initiations of great thoughts / proverb in the same sentence pattern

UNIT III

Dialogue practice
Reported speech
Conversion of dialogue into a passage
Conversion of tables into a passage

UNIT 4

Process description
Preparing Resumes/Bio-data/ Curriculum vitae
Preparing check-list

UNIT 5

Precis writing
E-mail message preparation
Minutes of the meeting- hints on staff meeting of a concern.

REFERENCE BOOKS:

1. John East Wood "Oxford practical Grammar", Oxford university press,2000.
2. Kennedy Etal "The Bedford Guide for colleges", St martin press.
3. Shaik Moula "Communication skills" – a practical approach Frank & Brothers Co. Ltd, New Delhi.

II -B.Sc., Hotel Management
English Language Course: II – COMMUNICATIVE ENGLISH IV

Semester : IV
Credit : 3
Hours : 6

Code: **18UHME4**
Internal Marks: 25
External Marks: 75

UNIT I

Basics of English - Errors in sub verb agreement-Spot the error- Sentence completion-
Role of auxiliary verbs in conversation

UNIT II

Restructuring the jumbled sentences-Match the synonyms
Match the antonyms-Word order in a sentence
Develop the hints with suitable title

UNIT III

Vocabulary skills - Spell check - Mis spelt words
Fill up the context with appropriate words -One word substitutions
Tense/voice forms

UNIT IV

Report writing
Expansion of proverb/maxims
General essay
Paragraph writing
Letter writing

UNIT V

Passage comprehension (understanding skills)
Guidelines – to attend an interview
Preparing for an interview
Colloquial expression at the work spot
Possible dialogues at the work spot/Restaurant/Front Office with the clients

REFERENCE BOOKS:

1. English for competitive exams- R.Bhatnagar, Macmillan Publishing Company.
2. Heaton J.B & Turton N.D Longman “ Dictionary of common errors”

Note: Faculty members of English department can teach the situational dialogue related to hotel industry.
