

# FINANCE COMMITTEE

## **COMPOSITION AND FUNCTIONS OF FINANCE COMMITTEE**

### **I. Composition:**

1. The Principal (Chairman).
2. One person to be nominated by the Governing Body of the college for a period of two years.
3. One senior-most teacher of the college to be nominated in rotation by the Principal for two years. The Finance Committee will be an advisory body to the Governing Body, and will meet at least twice a year to consider:
  - (a) Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy; and
  - (b) Audited accounts for the above.

**THANTHAI HANS ROEVER COLLEGE (AUTONOMOUS)**

**PERAMBALUR**

**FINANCE COMMITTEE**

1	<b>Dr.V.Ayothi</b>	<b>Principal</b>	<b>Chairman</b>
2	<b>Office Manager</b>	<b>Governing Body Nominee</b>	<b>Member</b>
3	<b>Dr.J.A.A.Gerald Head, Department of Commerce</b>	<b>Senior Faculty Nominated by the Principal</b>	<b>Member</b>



THANTHAI HANS ROEVER COLLEGE (AUTONOMOUS)

(Nationally Accredited by NAAC)

PERAMBALUR-621220

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FINANCE COMMITTEE MEETING MINUTES

The first meeting of the Finance Committee of the College was held at 2.30 p.m. on July 15, 2016 at the Principal's Chamber.

The following members were Present:

- |   |             |
|---|-------------|
| 1.Dr.V.Ayothi, Principal                  | -- Chairman |
| 2.Dr.J.A.A.Jerald, Head, Dept.Of.Commerce | -- Member   |
| 3.Mr.K.Srinivasan, Office Manager         | -- Member   |

Being a self-financing College, the college does not receive any grant from UGC or any other funding agencies. Therefore, the committee considered the income from the fees paid by the students. The Usual expenditure has to be met from the fees collected in general.

- 1.Resolved to approve the budget estimates for the academic year 2016-17 and present the same to the Governing body. (Annexure-I)
- 2.Considered the Auditors report of the year 2014-15.Audit for the year 2015-16 is in Progress. (Annexure-II)
- 3.Recommended to continue the existing fee structures for all UG and PG Programmes.(Annexure-III)

  
Member 15/7/16

  
Member 15/7/16

  
Chairman 15.7.16

THANTHAI HANS ROEVER COLLEGE (AUTONOMOUS)

(Nationally Accredited by NAAC)

PERAMBALUR-621220

FINANCE COMMITTEE MEETING MINUTES

The Meeting of the Finance Committee of the College was held at 2.30 P.M on 3-07-2017 at the Principal's Chamber.

The Following Members were Present:

1. Dr. C. Vijayakumar, Principal ----- Chairman
2. Dr. J. A. A. Jerald, Head, Dept. Of. Commerce ----- Member
3. Mr. K. Srinivasan, Office Manager ----- Member

Being a Self-financing Autonomous College, the College does not receive any grant from UGC or any other funding agencies, the Committee Considered the income from the fees paid by the Students. The Expenditure has to be met from the fees Collected.

1. Resolved to approve the budget estimate for the academic year 2017-2018 and Present the Same to the Governing Body.
2. Resolved to approve Auditors report for the Year 2016-2017.
3. Resolved to monitor the UGC Minor Research Project grants received by the individuals regarding the Utilization of the Same.
4. Resolved to implement the Salary revision Suggested by the Management for the Non-teaching Staff From the Month of July-2017
5. Resolved to implement the Salary revision Suggested by the Management for the Teaching Staff from the Month of September-2017.

  
Member 3/7/17

  
J.A.A. Jerald  
Member 3/7/17

  
Chairman 3/7/17

Minutes of the meeting of the Finance Committee held on Monday, the 23<sup>rd</sup> July, 2018 at the Principal's Chamber of Thanthai Hans Roever College (Autonomous), Perambalur

Members present:

- |  |       |             |
|--|-------|-------------|
| 1. Dr. C. Vijayakumar<br>Principal               | ..... | Chairperson |
| 2. Dr. J.A.A. Jerald, Head,<br>Dept. of Commerce | ..... | Member      |
| 3. Mr. K. Srinivasan,<br>Office Manager          | ..... | Member      |

Item:

To consider and approve the revised schedule of Examination fees prescribed in our college for implementation of revised rates from the academic year 2018-19.

After discussion, it was unanimously decided to revise the existing rates of examination fees for our college in the light of the revision of examination fees of the Affiliating Bharathidasan University and approve the revised rates of examination fees as in Annexure-I to be implementable from the academic year 2018-2019 onwards.

*Resolved to approve the budget estimates for the academic year 2018-2019 and audit report for the year 2017-18.*

Dr. C. Vijayakumar

*[Signature]*  
23/7/18

Dr. J.A.A. Jerald

*J.A.A. Jerald* 23/7/18.

Mr. K. Srinivasan,

*[Signature]*

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Meeting of the Finance Committee to be held on Monday, the 23<sup>rd</sup> July, 2018

Agenda:

Item:

To consider and approve the revised schedule of Examination fees prescribed in our college for implementation of revised rates from the academic year 2018-19.

Note:

The affiliating Bharathidasan University has revised the existing rates of schedule of Examination fees for the year 2018. The schedule of examination fees was prepared for our college only based on the schedule of rates of examination fees of the Bharathidasan University.

Now the Bharathidasan University has revised the rates of examination fees and implemented from the year 2018 onwards. A copy of the revision of rates of examination fees of the Bharathidasan university is enclosed.

In view of increase in the cost of conducting examinations, our college is also required to consider and revise the existing rates of examination fees in line with the revision of examination fees made in the affiliating Bharathidasan University.

The Finance Committee of Thanthai Hans Roever College (Autonomous) may consider and approve the revised rates of Examination fees to be implementable from the academic year 2018-2019 onwards. A copy of the revision of examination fees for our college is given in the Annexure. (Annexure I)

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Minutes of the Meeting of the Finance Committee held  
on 15<sup>th</sup> July, 2019 at the Principal's chamber.

The Following members were Present:

1. Dr. C. Vijaya Kumar, Principal ..... Chairman
2. Dr. J.A.A. JERARD, Head, Dept. of Commerce .... Member
3. Ms. Muthusamy, Office Manager ..... Member.

After discussion, It was resolved as follows.

1. Approved the budget estimates for the academic year 2019-20 and also audit report for the year 2018-19 (No fund received from UGC & other agencies; only self. financing fee income)
2. Approved the same BDU rates of examination fees for the year 2019-2020 also for UG & PG Programmes. In case of M.Phil. Programme, the revised BDU rates of extension fee of Rs. 1500 and the II extension fee of Rs 3,000 (Inclusive of I extension fee) for M.Phil. Dissertation Submission besides the regular fee of Rs 3,000/- were approved.

1. 

2. 

3. 





**Annexure-I**

**THANTHAI HANS ROEVER COLLEGE (Autonomous)**  
(Nationally Accredited by NAAC)  
(Affiliated to Bharathidasan University)  
**ELAMBALUR, PERAMBALUR-621 220**

**Autonomous Examination-November 2019**

**Examination Fees:**

Each Written Paper (Theory)  
Each Practical Paper (3 Hrs)  
Each Practical Paper (5 Hrs)  
Each Practical Paper (6 Hrs)  
Project

Each Written Paper (Theory)  
Each Practical Paper (3 Hrs)  
Each Practical Paper (4 Hrs)  
Each Practical Paper (5 Hrs)  
Each Practical Paper (6 Hrs)  
Each Practical Paper (8 Hrs)  
Each Practical Paper (10 Hrs)  
Project

**Each Written Paper (Theory)**  
Each Practical Paper (3 Hrs)  
Project

Each Written Paper (Theory)  
Each Practical Paper (3 Hrs)  
Each Practical Paper (6 Hrs)  
Project

Each Written Paper (Theory)  
Project

Field work – Practicum  
Project

Each Written Paper (Theory)

**Dissertation**

**Extension – I &II**

**UG Courses**

(B.Iit/B.A/B.Sc/B.C.A/B.B.A/B.Com,B.Com-CA)

Rs. 75/-  
Rs. 100/-  
Rs. 170/-  
Rs. 200/-  
Rs. 200/-

**PG Courses**

(M.A/M.Sc/M.Com/MSW)

Rs. 150/-  
Rs. 200/-  
Rs. 250/-  
Rs. 300/-  
Rs. 350/-  
Rs. 500/-  
Rs. 600/-  
Rs. 400/-

**M.Sc Computer Science**

**Rs. 150/-**  
Rs. 300/-  
Rs. 400/-

**M.C.A Courses**

Rs. 300/-  
Rs. 350/-  
Rs. 700/-  
Rs. 500/-

**M.B.A Courses**

Rs. 500/-  
Rs. 750/-

**MSW Course**

Rs. 400/-  
Rs. 500/-

**M.Phil Courses**

Rs. 500/-  
**Rs. 3000/-**  
**Rs. 1500/-(each)**

Application Processing fee for All Courses	Statement of Marks for All Courses
Rs. 50/-	<b>Rs. 100/-</b>

- Note:**
1. The students who have not paid the examination fees within the given date, shall pay fine of Rs. 300/-
  2. The students who are eligible for Condonation for shortage of attendance, shall pay a fee of Rs. 500/-

Minutes of the meeting of the Finance Committee held on 30<sup>th</sup> June, 2020 at the Principal's chamber of Thanthai Hans Roever College (Autonomous), Perambalur.

Members present:

- |  |       |             |
|--|-------|-------------|
| 1. Prof. A. Mahendiran, Principal Incharge | ..... | Chairperson |
| 2. Dr. J.A.A. Jerald, Head, Commerce Dept. | ..... | Member      |
| 3. Mr. Muthusamy, Office Manager           | ..... | Member      |

1. The Committee considered the income receivable from the students. Due to COVID-19 outbreak situation, the fees will be collected as per the advisory of the Govt. released from time to time so as to avoid hardship to the students. It was decided to meet the expenditure from the fees receivable from the students.
2. Approved the budget estimates projected for the academic year 2020-2021 and present the same in the ensuing meeting of the Governing Body.
3. Approved the BDU's revised rates to be implementable in our college in respect of Instant Examination (UG Rs.750/- per paper; PG Rs.1000 per paper). The other revised fees are: Reprint/Name correction fee – Rs.200 per mark statement for the current year students; For the outgone students – Rs.200 with search fee of Rs.100 per year for all certificates subject to the maximum of Rs.2,000/-; M.Phil transcript fee Rs.1,000/- within India, \$100 US Dollar outside India for issue of Transcript/Genuiness Certificate.
4. The audit work on the accounts for the year 2019-2020 is on progress. Soon after the receipt of the audit report, the same will be presented at the ensuing meeting of the Governing Body for its approval.

Prof. A. Mahendiran	.....	Chairperson	: 
Dr. J.A.A. Jerald	.....	Member	: 
Mr. Muthusamy	.....	Member	: 

**Minutes of the meeting of the Finance Committee of Thanthai Hans Roever College (Autonomous), Perambalur, held on 7<sup>th</sup> April, 2021 at 11.30 a.m. at the Principal's Chamber.**

**Members Present**

1. Dr. A. Saleem Batcha, Principal ..... Chairman
2. Dr. J.A.A. Jerald, Head, Dept. of Commerce.....Member
3. Mr. P. Muthusamy, Office Manager .....Member

After discussion, it was resolved as follows:-

1. The College does not receive any grant from the UGC or any other funding agencies. The Committee considered the income from the fees paid by the students and resolved to meet the expenditure from the fees paid by the students.
2. Resolved to approve the audit report of the accounts for the year 2019-2020 and the Budget Estimates for the year 2021-22.
3. It was resolved to follow the same rates of examination fees prescribed by the parent university.

Dr. A. Saleem Batcha .....



Dr. J.A.A. Jerald .....



Mr. P. Muthusamy.....

